

EAST WINDSOR TOWNSHIP COUNCIL

March 18, 2014

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on March 18, 2014

Deputy Municipal Clerk, Erin A. Martin certified that the meeting was noticed in the Annual Meeting Notice. Notice was sent to the Trenton Times, filed with the Municipal Clerk and posted in the East Windsor Township Municipal Building, on January 3, 2014. All requirements of the "Open Public Meetings Act" were satisfied.

Council Member Shapiro led the flag salute.

Present were: Mayor Janice S. Mironov and Council Members Hector Duke, Marc Lippman, Alan Rosenberg, Perry Shapiro and Peter Yeager. Also present were Township Manager James P. Brady and Deputy Municipal Clerk Erin Martin. Council Member John Zoller was absent.

PRESENTATIONS & PROCLAMATIONS:

Mayor Mironov presented the 2013 Business Awards of the Year to Rick Zack for Windsor Center, Stacey DeAlmeida for First Choice Bank and Kevin and Sharon Kyle for K & S Farms. Mayor recognized all three of the small local businesses and presented each business with a 2013 Business Award plaque.

INTERVIEWS FOR BOARDS AND COMMISSIONS: None

PUBLIC COMMENT:

No one spoke and Mayor Mironov closed Public Comment.

MINUTES:

Mayor Mironov rescheduled December 17, 2013, January 7, 2014, January 28, 2014, February 4, 2014 and February 18, 2014 and March 11, 2014 minutes.

ORDINANCE INTRODUCTION:

Ordinance No. 2014-01 An Ordinance to Authorize the Acquisition for Open Space, of an Approximately 24 Acre Site, located at 181 Airport Road and Designated on the East Windsor Township Tax Map as part of Block 47, Lot 14.

Mayor Mironov stated that the Ordinance is in the Council folders and that the Attorney has reviewed it. This Ordinance is for the acquisition for property on Airport Road. An agreement of terms has been reached between all parties and at this point this Ordinance will allow the Township to move forward with the necessary steps in the acquisition.

It was MOVED by LIPPMAN and seconded by ROSENBERG that Ordinance No. 2014-01 be approved on introduction, authorized for publication and public hearing set for April 1, 2014.

ROLL CALL: Ayes –Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays, Ordinance 2014-001 was approved on introduction, authorized for publication, and set the public hearing for April 1, 2014.

RESOLUTIONS:

Resolution R2014-57 Authorizing Purchase of Wood Chipper from Garden State Bobcat for Public Works Department

The Deputy Municipal Clerk read by title Resolution R2014-57.

Mayor Mironov asked the Attorney to verify that the second paragraph reads correctly. He stated that it is correct.

It was MOVED by ROSENBERG and seconded by YEAGER that Resolution R2014-57 be approved.

ROLL CALL: Ayes –Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-57 was approved

Resolution R2014-58 Authorizing Purchase of FTR Gold Reporter 5.6 Recording System from Office Business Systems for the Municipal Court

The Deputy Municipal Clerk read by title Resolution R2014-58

Mayor Mironov asked that the typo in the second line be corrected, it needs to be a small 'a'. There is a recommendation from the Manager and Court Administrator and the purchase is out of the capital budget.

It was MOVED by YEAGER and seconded by SHAPIRO that Resolution R2014-58 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-58 was approved

Resolution R2014-59 Approve Municipal and Non-Profit Assistance Program
Grant Agreement with Mercer County for Open Space
Acquisition at 181 Airport Road (Block 47 Lot 14)

The Deputy Municipal Clerk read by title Resolution R2014-59

Mayor Mironov stated that this is in conjunction with the purchase of the property on Airport Road. Mercer County has given a preliminary grant to be used for the property once the purchase has been finalized. This is the required paperwork that must go to the County Board of Freeholders

It was MOVED by DUKE and seconded by LIPPMAN that Resolution R2014-59 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-59 was approved

Resolution R2014-56 Authorizing Transfers among the 2013 Budget
Appropriations

The Deputy Municipal Clerk read by title Resolution R2014-56

Mayor Mironov stated that there is information on this from the Manager and Finance Director.

It was MOVED by ROSENBERG and seconded by DUKE that Resolution R2014-56 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager
Nays – None
Abstain – Mironov

There being five (5) ayes, no (0) nays, one (1) abstention, Resolution R2014-56 was approved

Resolution R2014-60 Approval of Amendment to Professional Services Agreement for Legal Services for Special Tax Counsel with Harry Haushalter

The Deputy Municipal Clerk read by title Resolution R2014-60

Mayor Mironov stated that there is back-up information and a recommendation from the Manager.

It was MOVED by YEAGER and seconded by SHAPIRO that Resolution R2014-60 be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov

There being six (6) ayes, no (0) nays, Resolution R2014-50 was approved

Mayor Mironov stated that there is an option for the next Resolution. The Township is eligible to participate in the Self Examination Program for Municipal Budget or to waive the rights and send the Budget to the Division of Local Government Services for review. Mayor Mironov asked what the Council would like to do.

There was a discussion and the Council Members all agree to go with waiving the right for self- examination and to send the budget for review by the Division of Local Government Services.

Resolution R2014-061A Waiving Participation in the New Jersey Division of Local Government Services Budget Self Examination Program and Requesting Review of 2013 Municipal Budget by New Jersey Division of Local Government Services

The Deputy Municipal Clerk read by title Resolution R2014-61A

It was MOVED by ROSENBERG and seconded by SHAPIRO that Resolution R2014-61A be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-61A was approved

APPLICATIONS:

New Jersey Fireman’s Association Membership Application for Jason Lesniak

New Jersey Fireman’s Association Membership Application for Jenna Gifford

Mayor Mironov requested, with Council consent, to consider New Jersey Fireman's Association Membership Application for Jason Lesniak and Jenna Gifford as a Consent Agenda.

It was MOVED by DUKE and seconded by ROSENBERG that New Jersey Fireman's Association Membership Application for Jason Lesniak and Jenna Gifford be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays, New Jersey Fireman's Association Membership Application for Jason Lesniak and Jenna Gifford was approved

REPORTS BY COUNCIL AND STAFF:

Council Member Rosenberg reported that the Recreation Commission met on March 12 and stated that registration for various programs started on March 3. They are accepting registrations for summer camp on March 25 and 26. Starting in the spring there will be street hockey at Etra Park. There is also the Easter Egg Hunt at Etra Park in April.

Council Member Yeager reported that the Municipal Alliance for Substance Abuse met on March 5 and put together the final touches on the grant that they are applying for. They are also discussing the communication projects for the coming year.

Council Member Yeager also reported that the Green Team met last night and discussed Sustainable Jersey Program. The Township is currently a Bronze status and they are working on obtaining the Silver status in the year ahead.

CORRESPONDENCE: None

APPOINTMENTS: None

APPROVAL OF BILLS:

Mayor Mironov stated that there is a current 2014 and 2013 bill list, 2 page capital bill list and some other misc. and trust fund account bill lists all dated March 15, 2014

Council Member Shapiro asked that on page 3 of the 2014 current bill list under Roads if it is being checked to the amount of rock salt being used for storms. He feels that there is more being used than is necessary. He would like to be reassured that it is necessary to use this amount.

Mayor Mironov stated that there are an assortment of bills for the Tax Counsel and it appears on the 2013 current bill list there is \$19,816.80 and more on the capital bill list. She doesn't know what this relates to and if there is a simple explanation she will leave it. Mr. Brady explained the expenses. She is satisfied with the explanation and will not pull the bill.

It was MOVED by DUKE and seconded by ROSENBERG that the bills be approved.

ROLL CALL: Ayes –Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays the bills were approved.

MATTERS BY COUNCIL:

Mayor Mironov stated that there is updated information for the Summer Events. Please take a look at it and come back with suggestions. National Volunteer Week is in April and if there is any suggestions please let the Mayor know. There is a memo from the Manager, dated March 13, about questions from prior bill lists.

Mayor Mironov received a letter from the Department of Transportation, dated March 11, 2014 regarding transportation alternatives. They are soliciting applications and Mayor is asking the Manager to take a look at it to see if there is anything that might apply to the Township that might be considered under the program. There is a second letter, dated March 11, 2014, regarding Safe Routes to School and will make the same request of the Manager. The deadline for both of the programs is May 15, 2014.

Mayor Mironov received another letter from the Department of Transportation, addressed to herself and Mayor Fried, in respect to the Route 130/Hankins/Conover Rd. project that the two municipalities have been partnering on and they are looking for some money. They state that the request is under consideration.

Mayor Mironov stated that the Gun Safety Program continues through March with the distribution of the gun safety locks.

On April 5 from 9 to 11 am, the Township will be participating in the Annual Stream Clean-Up with the Rocky Brook Millstone Watershed Association. On Tuesday, April 8, there is a Passport Service Day at the Municipal Building from 3 to 7 pm. On Saturday, April 26, there is the Recycling Day.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. East Windsor "Operation Medicine Cabinet"

Mayor Mironov stated that there is information from the chief indicating that he received a letter from the Mercer County Prosecutors' Office advising of a proposed program day for Saturday, April 26 from 10 am to 2 pm. at the Police Court facility on One Mile Road. The question is whether the Council feels that the Township should participate in this program. The Council Members agree that this is a worthwhile program and that they should participate in it. This is an opportunity for residents to bring unused and expired medication to be disposed of properly.

2. East Windsor Green Team Program

Mayor Mironov stated that the Council has a Resolution for Anti-Idling which is an initiative of Council Member Zoller. As Council Member Yeager stated before, the Green Team is looking to move to Silver status and this would be a new action item for the Township to participate in an Anti-Idling Program. There are certain things that must be done in order to gain points toward each status and this is one of the items that must be completed.

Resolution R2014-62 Approval of East Windsor Township Anti-Idling Policy

Council Member Duke feels that this is a very good program to participate in.

Council Member Yeager agrees stating that it is good for the environment and the health of the residents.

It was MOVED by YEAGER and seconded by ROSENBERG that Resolution R2014-62 be approved as amended.

Mr. Orron stated that there is a typo on the Resolution. On the second page, it should read "annual" not "animal".

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Yeager, Mironov
Nays – None

There being six (6) ayes, no (0) nays, Resolution R2014-62 was approved as amended.

3. 2014 Municipal Budget

Mayor Mironov stated that there is a series of memos with regard to the budget workshop sessions. There is a memo from the Finance Director, dated March 14, 2014, called "Modifications to the 2014 Budget Expenditures" you will see page by page the changes that have been made. Attached to this memo, there is the full proposed revenue summary for the proposed budget. At the moment the revenue equals the expenditures.

Mayor Mironov is suggesting one additional change, which doesn't change the budget but the Township has been working with the school district to provide them with salt as needed during the storms and they would like to formalize that. It would allow the Township to make it a budget item, which would include the revenue and expenditures. There is a letter from the school district making the request for 200 tons of salt.

There is a memo dated March 3, 2014 from the Manager regarding information on a number of accounts that were raised during the meetings. There is one dated March 12, 2014 relating to some of the Public Works accounts. There is another memo dated March 5, 2014 pertaining to Utility accounts. These memos contain some recommendations and all the recommendations have been taken into account with the changes made for the final budget.

There is another memo dated February 25, 2014 from the Police Chief regarding questions to his budget accounts items as well as some additional information from the Rescue Squad No. 1 that was requested during the budget meetings.

4. 2014 Garbage District Budget

Mayor Mironov stated that the material from the Manager has been distributed. There are some changes made with respect to the storm expenses. There is somewhere in excess of \$100,000.00 in costs that were added to account for supply and labor costs depending on where it was appropriate. Gas and labor costs are up to account for the cost of the storms.

Mayor Mironov stated that since there are no further questions, the budget will be put together for introduction at the next meeting.

MATTERS BY PUBLIC:

No one spoke and Mayor Mironov closed Matters by Public.

There being no further business Mayor Mironov adjourned the meeting at 8:36 p.m.

Erin Martin
Deputy Municipal Clerk

Janice S. Mironov
Mayor